

This report will be made public on 25 April 2022



Report number: **A/22/10**

**To: Council**  
**Date: 4 May 2022**  
**Status: Non- executive decision**  
**Responsible Officer: Amandeep Khroud, Assistant Director – Governance, Law and Regulatory Services**

**SUBJECT: ANNUAL SCRUTINY WORK PROGRAMME 2022/23**

**SUMMARY:** This report presents recommendations for the work programme for the overview and scrutiny committee for 2022/23.

**RECOMMENDATIONS:**

- 1. To receive and note report A/22/10.**
- 2. To approve the annual scrutiny programme for 2022-23 attached to this report.**

## **1. INTRODUCTION**

- 1.1 The overview and scrutiny procedure rules require that the work programme of the committee be approved at the annual meeting of the council (the programme can be a rolling one) as the annual scrutiny programme. See rule 7.2 of the overview and scrutiny procedure rules.
- 1.2 The Committee needs to consider what work programme should be adopted as the annual scrutiny programme. This report sets out the recommendations of the Overview and Scrutiny Committee.
- 1.3 The Overview and Scrutiny Committee performs all scrutiny functions on behalf of the Council.

## **2. RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

- 2.1 In January 2022, suggestions for Scrutiny topics were sought from various sources, with the criteria that only issues which affected residents across the whole district would be considered.

In addition, the following topics would not be considered:

- Individual service complaints.
- Topics outside of the remit of the council, where the council has no powers or influence.
- Issues where Scrutiny has considered in the last 12 months
- Areas relating to quasi-judicial functions, ie Planning and Licensing.

The final list of topics included Member and officer suggestions, community concerns, policies which were due for renewal, and topics rolled over from the previous year's Scrutiny work plan.

- 2.2 These suggestions were then circulated to Members of the Overview and Scrutiny Committee, who were invited to score each item from 1-5 (5 highest, 1 lowest), based on each of the following criteria:
  - High general public concern,
  - Critical to council priorities and plans,
  - High financial value,
  - Risks in successful delivery.
- 2.3 Based on this, the nine highest scoring items were selected for the Scrutiny workplan, with an additional four in 'reserve' for the Committee. These 'reserve' items will allow for some flexibility in the workplan, in the event that the Committee is required to consider other urgent matters. There are also two additional items for the work plan which have been referred from Full Council. The Committee will also act as the Council's Crime and Disorder Committee and meet for that purpose at least once a year.

- 2.4 The Overview and Scrutiny Committee are due to consider the proposed programme at their meeting on 26 April 2022.
- 2.5 The recommended programme, including the scoring given by the Overview and Scrutiny Committee Members, is shown in Appendix 1.
- 2.6 The Committee will also act as the Council's Crime and Disorder Committee and meet for that purpose at least once a year.

### **3. RISK MANAGEMENT ISSUES**

A summary of the perceived risks are as follows:

No perceived risks.

### **4. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS**

#### **4.1 Legal officer's comments**

There are no legal comments.

#### **4.2 Finance officer's comments**

Any financial implications arising from the overview and scrutiny work programme which is not covered by existing budgets will need to be considered within the council's medium term financial planning processes.

#### **4.3 Diversities and equalities implications**

There are no specific diversities and equalities Implications arising from this report.

### **5. CONTACT OFFICER AND BACKGROUND DOCUMENTS**

Councillors with any questions arising out of this report should contact the following officer prior to the meeting:

Jemma West – Committee Services Specialist

Tel: 01303 853369

Email: [Jemma.west@folkestone-hythe.gov.uk](mailto:Jemma.west@folkestone-hythe.gov.uk)

#### **Appendices:**

Appendix 1: Suggested Annual Scrutiny Work Programme 2022/23.

Background documents:

[Scoring for all items](#)

[Description of all items](#)

## Appendix 1 – proposed Scrutiny Workplan 22/23

Item no	Topic	Total score
1	Otterpool Park LLP business plan	106
2	Otterpool Park stewardship	101
3	FOLCA phase 2	95
4	Regeneration of former gas works (Ship Street)	92
5	HRA Business Plan	91
6	Civic centre relocation	91
7	Levelling up fund bid	90
8	Review progress of climate emergency action plan	86
9	Decarbonisation plan for the HRA	85
	The items below are reserve items	
10	Parking in the district, and enforcement	85
11	Economic development strategy	84
12	UKSPF investment plan	83
13	Allocation of CIL monies	83
	The items below are statutory items or items referred by Full Council.	
14	<b>PREVENT &amp; Safeguarding (statutory item)</b>	
15	Review of current situation for self-contained holiday lets (advertised on Airbnb and other such websites (Opposition business 24 November 21)	
16	Renewal of Statement for Community Involvement (Opposition Business 30 March 22)	